Guidelines for the Transfer of the
Editorial Offices of the *HAHR*

The editorial offices of the *HAHR* moved from the University of Texas to the University of Arizona on July 1, 1975, and will move to a new institution on July 1, 1980. The new editors will assume responsibility for the February 1981 issue.

Bids will be received during 1979 and the Board of Editors will make its determination at the annual meeting in December of that year. A subcommittee, consisting of board members whose terms overlap the transfer, will review the applications and make recommendations to the board at the December 1979 meeting.

*Procedures to be Employed*

1. **Formal bids and supporting data should be submitted to the Managing Editor in three copies.** The Managing Editor will forward all necessary documentation to the subcommittee.

2. **Bids should include the names and vitae of the proposed Managing Editor, Associate Editor, and Book Review Editor(s).**

3. **The extent of university support (for example, released time, clerical support, graduate assistantships, telephone, postage, xeroxing, computer time, and supplies) should be included together with a statement of commitment from appropriate university administrators.**

4. **A covering letter from the proposed Managing Editor to the board should provide any additional information deemed appropriate.**

5. **The deadline for the receipt of bids will be November 15, 1979.**

The current Managing Editor will be happy to respond to any questions raised by those considering making a formal bid.